About the Course
Do you want to speed up manual and repetitive Excel tasks within your school, in order to save vast amounts of time in your spreadsheet work? If the answer is yes, this two day course is ideal. You will learn how to automate spreadsheet tasks using Visual Basic for Applications (VBA). The course is very hands-on and your learning is reinforced by applying the topics covered to school related data problems in order to create practical solutions to those problems.

Learning Outcomes
At the end of the course, you will be able to:
- Use the macro recorder to create automatic procedures
- Understand the fundamentals of Excel VBA programming
- Write Excel VBA procedures to automate various school data related tasks
- Build customised forms to robustly collect data
- Create bespoke school related applications within Excel

Course Content
- Recording, running and editing macros
- An overview of the Visual Basic Editor
- Using message boxes and input boxes
- Creating procedures to interact with data on worksheets
- Utilising Loops to repeat tasks
- Understanding and using conditional logic
- Introduction to objects within Excel VBA
- Working with properties and methods of objects
- Designing, creating and automating userforms
- Debugging code
- Developing procedures to automate school specific processes
- Individual project work

Testimonial
“I and other colleagues in the school that have attended several IntrepiData courses have always gained a great deal from them. What we have learnt has made our own work easier, more efficient and has produced better quality information available in our school.”

Steve Riches, former Principal, Highams Park School.

How to Book
To reserve your place on the course, visit www.intrepidata.co.uk/booking or contact Fen Scott on 0191 406 6170. You will need to bring a laptop with Excel 2007 or later installed.

This course can also be delivered onsite at your school. Contact Fen Scott for further details.